



DELIVERY NOTE



Loading Dock
Darwin Convention Centre
10 Stokes Hill Road Darwin NT 0800
Telephone: +61 8 8923 9000

Event Name			
Event Date		Booth Number	
Event Organiser		Booth Name	
Onsite Contact		Contact Phone	
Sender		Contact Phone	
Consignment Note No.		Total No. Items	
Courier Name		Description of Items	

(i.e. 2 X Pallets, Boxes, Banners, Crate, Satchel)

Please email completed form to along with the full list of contents being delivered to exhibitor@darwinconvention.com.au and ensure this is attached to your freight. Should your freight need specific storage requirements, please state on the delivery and in the email.



No goods will be accepted before 14 days prior to event.

All freight to be shipped from the Convention Centre after the event needs to be collected within 3 business days after the event. If freight is not collected within 3 business days, an additional storage fee of \$150 per day will be charged on the Exhibitor.

All goods are to be delivered between 08:30 and 17:30 weekdays.